



Town of Lancaster
DEPARTMENT OF PUBLIC WORKS
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Scott MacDonald, Interim Superintendent

Amanda L. Shaw, *Administrative Assistant*

Commissioners

John J. King Jr
Douglas DeCesare
Walter F. Sendrowski

DEPARTMENT OF PUBLIC WORKS
Meeting Minutes
March 5, 2024

In attendance:

John King
Walter Sendrowski
Scott MacDonald
Amanda Shaw
Douglas DeCesare
Jean Syria

John King called the meeting to order at 5:30pm.

The Board went over the change in a sentence from the second to last meeting due to wording. They signed and approved the minutes to the last meeting as well.

John King mentions the open water laborer position and asks about the two candidates who had both a first and second interview. Scott tells the Board he talked to Shawn who interviewed both candidates with Kevin and he liked them both but prefers one over the other but he does not have any licenses. Shawn mentioned possibly reopening the position to mention they need the licenses. The Board says that sometimes we pay for schooling and get them their license but then they leave for another job, Jean Syria suggests putting something in the job posting that if we pay for their licenses and school that they cannot leave for a certain amount of time. John King says we can help them through school and get them their license and job experience. John King has an issue with reposting the job position because of an issue that happened in the past. Doug mentions we have to let people know why we declined them, a written statement in the past. When we posted the job it was mentioned that the water licenses were preferred not mandatory. The Board does not want to have to repost the job. John King asks what if they get the permit but cannot get the license. John says you need a valid drivers license to have a hoisting license and if you ever lose your license you automatically lose your hoisting license. John King states both applicants had two interviews they were worried about one of them living too far away. The Board asks where the job description is and we are unable to locate it at this time. We will get it from the former superintendent. The Board would like to review the job description first before we take the next step in the job search.

Next topic is the street sweeper and sidewalk sander. John asks Scott if we have estimates.

Scott says Larrie was told around \$850 for the sidewalk sander. Scott went to JC Madigans for the street sweeper for a quote. Does not have one at this time. The Board says we should take our time to shop around to get the best deal. Scott got estimate for street sweeper which was estimated at \$22,780 with labor to be fixed. We will find out if any of it is covered by insurance. We are not sure about the turn around time and how long it will take to be fixed.

Next topic is to discuss budget for the furnace to be serviced. Scott says we do have the money in the budget for this service for all 3 locations. Scott says we currently have \$5000 in our budget for the waste oil burner and he got an estimate that it is \$10,000.

Doug brings up next topic about dead trees being removed on chace hill and . John says he did go down and see and the tree and all the limbs are dead. They are a hazard and should be taken down. John says someone in the past wanted to hire an arborist and he said that was fine but they wanted the town to pay for it which we did not agree too. Once a tree is deemed dangerous it needs to come down as it is a liability. John says if the trees are a hazard that moving forward if it is not in the budget that we cannot remove the entire tree if we can atleast get the limbs down. John King says if it is near wires the electric company should remove all hazards related to the electrical wires. If it is not a hazard to the wires than the electric company wont touch it. John asks Scott to look into the trees and the cost of removing branches and limbs that are a hazard.

Doug DeCesare asked about an issue with Langen road and an incident that happened with one of our employees and a resident while we had a tree company there grinding stumps. There were no injuries and charges are being pressed.

Scott mentions we have two trucks from highway that are out of commission. We have one at Rickys that needs a lot of work that we need to figure out what to do with. Currently has a lot of rot and is about 18 years old. Doug mentions that we should shop around for a new truck for a state bid. Doug says we do need a new one and we should not wait too much longer. The Board and Scott discussed different brands of trucks and prices and the wait time for new trucks. Scott will look around.

Public Comment:

Jean Syria has a question about making Bolton road no trucks allowed where the bridge is near her house and making George hill a one way. She mentions how dangerous the intersection is as well. She is asking for some signs to be put on the road for no trucks. Doug says in the past we did vote on the no trucks sign and it was approved and we were waiting on the signs. John King says we cannot do one way because the church complains. The Board would like us to put up a no trucks sign and to also put a weight limit and height limit. We will put this topic on the next meeting.

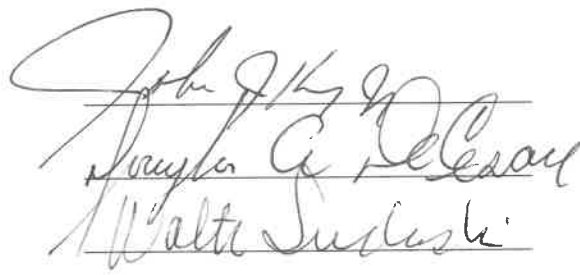
Doug mentions that it has been over 10 business days since the superintendent job has been posted and no applicants. Doug asks how to go forward. John says to keep Scott as Interim for now and to bring it up at the next meeting. The Board wants to do a meeting for March 18th to discuss this matter.

Walter motions to adjourn the meeting. John seconds. Doug third.
Meeting adjourned at 6:35pm.

John King Jr., Chairman

Doug DeCesare, Member

Walter Sendrowski, Member



Handwritten signatures of John King Jr., Doug DeCesare, and Walter Sendrowski on lined paper.

